

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



September 30, 1991

ALL-COUNTY LETTER NO. 91-102

TO: ALL COUNTY WELFARE DIRECTORS
COUNTY GAIN COORDINATORS

SUBJECT: GREATER AVENUES FOR INDEPENDENCE (GAIN) STATISTICAL
REPORTING

This All-County Letter (ACL) is intended to announce a new procedure the Department of Social Services is going to use to deal with County statistical reporting questions. In an effort to provide consistent instructions and clarifications, the Department will be issuing periodic (probably quarterly) ACLs containing the most frequently asked County questions together with answers.

The answers provided in these ACLs will be for statistical reporting purposes only. In order to achieve reporting consistency, it is necessary to simplify some very complex issues. Therefore, the definitions provided for statistical reporting may not be appropriate for program policy or operations. Unless a question is specific and limited to statistical reporting, it should be addressed to your GAIN Operations analyst.

This ACL addresses five recent questions:

1. Question: ACL 91-01, dated January 22, 1991, directs Counties to "report only those individuals who have been sent a referral to orientation as being registered for GAIN." Currently, some County systems do not allow for the identification of individuals as an applicant, recipient, mandatory, voluntary, or re-registrant once they have been referred to orientation/appraisal. Because the individuals cannot be identified after referral, how do we propose that the Counties are to complete the information required in Section A, 2 and 3 on the GAIN 25?

Answer: Statistical Services will be happy to work with you and your assigned GAIN Operations analyst to achieve a workable solution in your unique County environment.

2. Question: Should an individual who is deferred prior to being referred to orientation/appraisal be reported on the GAIN 25 in Section E?

Answer: No. Only those individuals who have been reported as registrants/re-registrants (new registrant definition ACL 91-01) should have their deferral status reported.

3. Question: GAIN 25 instructions indicate two different definitions for applicants. General instructions define an applicant as someone who is registered because they are new to the AFDC Program. Line item instructions define an applicant as someone who becomes GAIN registered as a result of an AFDC application.

Answer: For statistical reporting purposes only, anyone who becomes a GAIN registrant (ACL 91-01 definition) as a result of an AFDC application that is not a re-registrant would be reported as an applicant.

4. Question: Section G of the GAIN 25 is titled Employment-Grant Impact. The line item G1 instructions indicate that counts should only be entered for those obtaining "unsubsidized employment" (that meets the conditions described in the instructions). The general instructions for item G1 indicate that you should "report the number of GAIN registrants' grants that have been reduced or terminated during the month due to earnings." ACL 91-01 has clarified that this should only be counted for the first month of grant savings. Should a count only be recorded under Section G if employment is obtained that reduces or terminates the AFDC grant?

Answer: Yes, but only the first month that the grant is impacted.

5. Question: In what component should custodial parents ages 16-19 (who are required to register for GAIN and attend high school) be reported on the GAIN 25?

Answer: Custodial teen parents who are required to register for GAIN and attend high school should be included in Section C line 5 counts under General Education Development. These counts should then be footnoted and reported separately on the back of the GAIN 25 until GAIN 25 instructions are modified.

We trust that this new procedure for answering County GAIN statistical reporting questions will provide better service to the Counties. If you have any additional questions concerning this ACL, please contact Dennis Winscott of the Statistical Services Bureau at (916) 445-1926 or ATSS 485-1926.



DENNIS J. BOYLE
Deputy Director

cc: CWDA